



# Provider Access Policy

<b>GB Committee Responsible:</b>	<b>Curriculum and Achievement</b>
<b>Reviewed by:</b>	Kieran Robinson
<b>Review Date:</b>	3 <sup>rd</sup> March 2021
<b>Approved by Committee:</b>	3 <sup>rd</sup> March 2021
<b>Ratified by LGB</b>	17 <sup>th</sup> March 2021
<b>Next Review Date:</b>	March 2022

# Provider Access Policy

Important:

During the time of this policies review, the UK and many other countries were managing the implications of an international pandemic caused by the virus COVID-19. In response to this the school has adapted key aspects of the policy outlined below based on the latest Government guidance and external advice from the local authority and Public Health England.

The Provider Access Policy will continue to reflect the high expectations of our school. Key changes should be read in conjunction with Bentley Wood High School's COVID-19 risk assessment and School Protocol.

The senior leadership team continue to review the national and DfE guidance to ensure that our response to the pandemic is appropriate, sets high expectations and maintains safety across the school community.

Key changes relating to COVID-19:

1. To reduce the risk from COVID-19, Bentley Wood High School is currently not permitting any non-essential visitors on site. This will continue to be reviewed in line with Government guidance. Please see school risk assessment and protocol.
2. To maintain our high standards of careers guidance and compliance with the Baker clause, Bentley Wood High School will seek to deliver the same comprehensive programme set out within the appendix remotely via our virtual school.
3. Provider access to our virtual school will adhere to the same robust safeguarding checks set out by the policy. This includes being accompanied by a member of staff when attending virtual meetings with students.

## Introduction

The Baker Clause states that schools must allow colleges and training providers access to every student in year 8-13 to discuss non-academic routes that are available to them. This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the Baker Clause and the school's legal obligations under Section 42B of the Education Act 1997.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;

- to understand how to make applications for the full range of academic and technical courses.

### **Management of provider access requests**

A provider wishing to request access should contact Mr. Kieran Robinson, Associate Deputy Headteacher and Careers Leader, Telephone: 020 8954 3625; Email: [krobinson@bentleywood.harrow.sch.uk](mailto:krobinson@bentleywood.harrow.sch.uk)

### **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, please see the appendix for an overview.

Our Child Protection and Safeguarding Policy set out the school's approach to allowing providers into school to speak to our students.

### **What are the rules for granting and refusing access requests**

Our senior leadership team discuss all access requests on an individual basis, reflecting on the guest speaker's links with the curriculum, careers guidance and/or pastoral impact (such as developing resilience). During this discussion, we will seek references from other schools and investigate any possible links to extremist views that may put our students at risk. We will research any charitable/other group online to check their credentials. Our senior leadership team will be in contact as soon as possible to make perspective guest speakers aware if they are able to visit our school. If a guest speaker is invited to the school then they will be accompanied by a member of staff at all time to maintain high standards of safeguarding.

### **Premises and facilities**

Bentley Wood High School will work closely with prospective guest speakers to provide them with the resources they need to make their visit successful.

Providers are welcome to leave a copy of their prospectus or other relevant course literature within the Careers Library, managed by the Careers Adviser and the School Librarian. The Careers Library is available to all students at lunch, break times and after school.

## Appendix

	<b>Autumn</b>	<b>Spring</b>	<b>Summer</b>
Year 7	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 8	Careers Fair  Year 8 Careers Awareness Morning  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Options Evening  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 9	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 10	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Work Experience Interview Preparation Morning  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 11	Careers Fair  6 <sup>th</sup> Form Open Evening Event  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches	Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 12	Careers Fair  Support within the PSHE Programme (Apprenticeship Talk)  External Career/Educational Talks and Apprenticeship Lunches	Extra-curricular Talks  External Career/Educational Talks and Apprenticeship Lunches  Individual careers guidance meeting with trained careers advisor	Extra-curricular Talks  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches
Year 13	Careers Fair  Support within the PSHE Programme (Apprenticeship Talk)  External Career/Educational Talks and Apprenticeship Lunches	Extra-curricular Talks  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches  Individual careers guidance meeting with trained careers advisor	Extra-curricular Talks  Support within the PSHE Programme  External Career/Educational Talks and Apprenticeship Lunches

Please speak to Mr K Robinson our Careers Leader to discuss possible attendance at relevant events.