



# Provider Access Policy

**GB Committee Responsible:**

**Curriculum and Achievement**

**Reviewed by:**

Kieran Robinson

**Review Date:**

February 2023

**Approved by Committee:**

**28<sup>th</sup> February 2023**

**Ratified by LGB**

**21<sup>st</sup> March 2023**

**Next Review Date:**

**February 2024**



# Provider Access Policy

## Introduction

The Baker Clause states that schools must allow colleges and training providers access to every student in year 8-13 to discuss non-academic routes that are available to them. This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the Baker Clause and the school's legal obligations under Section 42B of the Education Act 1997.

It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a person who is given access

## Student entitlement

All students in years 8-13 are entitled to six encounters with a provider of a technical education or apprenticeships. These six encounters should be timed to inform post 14, post 16 and post 18 options and progression to the next stage of education or training.

As a minimum Bentley Wood High School will offer the follow provider access opportunities within the school day:

- Two encounters from different providers for students during the 'first key phase (Year 8 or 9) that are mandatory for all students to attend.
- Two encounters from different providers for students during the 'second key phase' (year 10 or 11) that are mandatory for all students to attend.
- Two encounters from different providers for students during the 'third key phase' (Year 12 or 13) that are mandatory for the school to put on but are options for students to attend.

As a minimum, providers should provide:

- information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- information about the careers to which those technical education qualifications or apprenticeships might lead
- a description of what learning or training with the provider is like
- responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeships.

Bentley Wood High School will never restrict access to a provider to a limited group of students.

## **Management of provider access requests**

A provider wishing to request access should contact Ms Juana Ortega Assistant Headteacher and Careers Leader, Telephone: 020 8954 3625; Email: [JO Ortega2@bentleywood.harrow.sch.uk](mailto:JO Ortega2@bentleywood.harrow.sch.uk)

## **Explanation of how Bentley Wood will ensure provider access and student entitlement**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, please see the appendix for an overview. Bentley Wood High School uses Microsoft Teams and can facilitate virtual encounters where appropriate. These events provide speakers from academic, apprenticeship, T Level or other approved technical education qualification backgrounds access.

Our Child Protection and Safeguarding Policy set out the school's approach to allowing providers into school to speak to our students.

## **What are the rules for granting and refusing access requests**

Our senior leadership team discuss all access requests on an individual basis, reflecting on the guest speaker's links with the curriculum, careers guidance and/or pastoral impact (such as developing resilience). The school will not show any bias towards access to speakers promoting different academic routes, be that academic or technical. During this discussion, we will seek references from other schools and investigate any possible links to extremist views that may put our students at risk. We will research any charitable/other group online to check their credentials. Our senior leadership team will be in contact as soon as possible to make prospective guest speakers aware if they are able to visit our school. If a guest speaker is invited to the school then they will be accompanied by a member of staff at all time to maintain high standards of safeguarding.

## **Premises and facilities**

Bentley Wood High School will work closely with prospective guest speakers to provide them with the resources they need to make their visit successful.

Providers are welcome to leave a copy of their prospectus or other relevant course literature within the Careers Library, managed by the Careers Adviser and the School Librarian. The Careers Library is available to all students at lunch, break times and after school.

## **Complaints**

Providers should see the Bentley Wood High School's complaints procedure if they wish to raise a complaint. Alternatively, complaints can be directed to Ms Naseema Akbar (Headteacher).

## **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Bentley Wood High School is committed to encouraging all students to make decisions about their future based on impartial information.

This Policy should be read in conjunction with:

- Careers Guidance Policy
- Safeguarding and Child Protection Policy
- Curriculum Policy
- Complaints procedure
- Careers Information on school website

## Appendix 1

	Autumn	Spring	Summer
Year 7	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks	Support within the PSHE Programme  External Career/Educational Talks  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks
Year 8	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks	Year 8 Careers Awareness Morning  Options Evening  Support within the PSHE Programme  External Career/Educational Talks  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks
Year 9	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks	Support within the PSHE Programme  External Career/Educational Talks  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks
Year 10	Careers Fair  Support within the PSHE Programme  External Career/Educational Talks	Interview & CV Skills Morning  Support within the PSHE Programme/Unifrog  External Career/Educational Talks  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks  Work Experience
Year 11	Careers Fair  6 <sup>th</sup> Form Open Evening Event  Support within the PSHE Programme  External Career/ Apprenticeship /Educational Talks	Parents Evening  Support within the PSHE Programme/Unifrog  External Career/Educational Talks  Individual careers guidance meeting with trained careers advisor  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks
Year 12	Year 12 Information Evening  Careers Fair  Support within the PSHE Programme/Unifrog  External Career/ Apprenticeship /Educational Talks  Academic Tutors	Support within the PSHE Programme/Unifrog  External Career/Educational Talks  Individual careers guidance meeting with trained careers advisor  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks  Work Experience

Year 13	Careers Fair  Support within the PSHE Programme/Unifrog  External Career/ Apprenticeship /Educational Talks  Academic Tutors	Support within the PSHE Programme  External Career/Educational Talks  Individual careers guidance meeting with trained careers advisor  National Apprenticeships Week National Careers Week	Support within the PSHE Programme  External Career/Educational Talks
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Please speak to Ms Juana Ortega, our Careers Leader, to discuss possible attendance at relevant events. Telephone: 020 8954 3625; Email: [JOrtega2@bentleywood.harrow.sch.uk](mailto:JOrtega2@bentleywood.harrow.sch.uk)

## **Appendix 2 – List of providers that have previously been invited to the school**

**Please contact the school office for the most up to date list.**

## **Appendix 3 – Destination information**

**Please see Bentley Wood High School's destinations data that is publicly available:**

<https://www.find-school-performance-data.service.gov.uk/school/137178/bentley-wood-high-school/secondary/pupil-destination>

<https://www.find-school-performance-data.service.gov.uk/school/137178/bentley-wood-high-school/16-to-18/student-destinations-he>