



# UNIFORM POLICY

<b>Committee Responsible:</b>	Local Committee
<b>Reviewed by:</b>	Jahnvi Manzi
<b>Review Date:</b>	April 2025
<b>Approved by Committee:</b>	20 <sup>th</sup> May 2025
<b>Next Review Date</b>	May 2026

# **BENTLEY WOOD HIGH SCHOOL UNIFORM POLICY**

(amended March 2024)

We pride ourselves on our students being presented very smartly in their school uniforms. A high standard of school uniform is important for the following reasons:

- Well presented students give a good impression in the community.
- Students, in wearing the uniform, are demonstrating their commitment to the ethos and values of the school.
- It prepares students for the world of work where often there is a range of dress codes.
- A uniform enables students to focus on their learning, rather than a concern with what they are going to wear.
- It supports our policies of equal opportunities and inclusion, ensuring students do not feel different, or are not isolated, because of their clothing.
- It reduces bullying as students cannot be teased about clothing.

Therefore, we expect students to conform to our uniform code. In choosing Bentley Wood for your daughter, we expect you to comply with this policy and ensure that your daughter, throughout her education with us, conforms to our dress code. All students in years 7 to 11 should be in full uniform to and from school.

Should your daughter arrive in school in incorrect uniform, we will ask her to change into clean, correct uniform. This prevents you from being disturbed at work and ensures that your daughter does not miss out on her education. It also ensures that in cases of hardship, students are not excluded.

If you have a temporary problem with your daughter's uniform, please provide her with a note of explanation.

In persistent cases of defiance, or breach of the code, we will require parents to come to a meeting with a senior member of staff and in the meantime the student will be placed in our internal exclusion room.

We aim for our uniform to be sustainable and affordable. We welcome donations and hold regular sales of pre-loved uniform.

## School Uniform

- Coat:** **Smart weatherproof winter jacket or coat.** Outdoor clothing should **not** be worn in corridors or classrooms. Outdoor coats, scarves and gloves should only be worn when heading outside. **Long cardigans are not considered outdoor clothing and are not part of the uniform. No 'hoodies' are allowed in school and are not to be worn on the way to and from school.**
- Blazer:** Plain black blazer with embroidered school badge available at Pullens and Teeny Wear. Alternatively, a Bentley Wood badge can be purchased from the school office and be sewn on to a plain black blazer.
- Shirt:** Plain white school shirt, long or short sleeved, with collar and white buttons. **Shirts must be tucked inside the skirt or trousers.** No T-shirts or polo shirts. Polo necks are not accepted. **If a layer is worn beneath the shirt for warmth, it must be white and not visible.**
- Sweater:** Bottle green with gold striped V-neck and school logo. **This item can be left at home during the summer**
- Skirts:** Black 'A' line or pleated knee length or longer skirt. No other style allowed. **Tight fitting or pencil style skirts are not permitted.**
- Trousers:** Black tailored formal trousers. No other type of trousers is permitted. **No jeans, jean style, wide flares, leggings or skinny fit trousers are to be worn.**
- Shorts:** Plain black, smart knee length, tailored city shorts. **This item is optional and only appropriate in the summer term.**
- Shoes:** Plain black school shoes with low broad heels, suitable for walking in all weathers. **No trainers, ankle boots, boots or canvas shoes.** If laces are worn, they must be black.
- Socks:** Plain white or black. **There must be no logos or designs on socks. Fluffy or coloured socks are not permitted.**
- Lanyards:** **Must be worn at all times to recognise each year group.**
- Tights:** Plain black.
- Headscarves:** Plain **black or white.** No sequins, lace or patterns.
- Jewellery:** **NO** jewellery except one pair of small, stud earrings, no bigger than the O on a keyboard, and a watch, which should **not** be a smartwatch, valuable or ornamental. The school accepts no responsibility for the loss of valuable items. Other than one earring in each ear, piercings are forbidden. **Nose piercings are not permitted.** Students will be asked to remove any jewellery that is not permitted.
- Make-up:** **None allowed (including nail varnish). Acrylic or fake nails are not permitted. False eyelashes are not permitted. Students wearing makeup, false nails or false eyelashes will be asked to remove these.**
- Badges:** School issued badges allowed only.
- Hair:** Simple and neat. Hair accessories should be functional, not ornamental and in school colours. Hair must be a natural colour.

**Please ensure all uniform items are clearly labelled**

- Phones:** All phones should be kept in a secured locker and left on silent between 8.30am and 3.15pm. Phones seen during the school day will be confiscated

and returned at the end of the day. If there is a repeated confiscation, parents will be asked to come into school to collect the phone.

## **PE kit**

The following items are necessary for every PE lesson at Bentley Wood High School:

<b>T-shirt:</b>	Green polo PE t-shirt, with gold stripe on collar and sleeves, with Bentley Wood logo.
<b>Jogging bottoms:</b>	Plain black with Bentley Wood logo.
<b>Sweatshirt:</b>	Green sweatshirt with Bentley Wood logo.
<b>Socks:</b>	Plain black or white, with no logos.
<b>Trainers:</b>	Sports trainers, with non-marking soles.
<b>Hair band:</b>	Students will be asked to tie hair back during PE.
<b>Optional items:</b>	Plain black football style shorts Green football socks Football boots Shin pads

## **Transporting Kit**

It would be useful if kit is brought in a separate bag so that if it is wet and muddy, it is possible to transport it home without damaging other school books and equipment.

## **PE Department policy**

The PE department encourage safe practice when working with others and the correct handling of equipment when working with others. We expect each student to wear the correct PE kit for every lesson. As part of safe practice, we ensure students remove all jewellery prior to activity and also encourage students to understand the importance of hygiene. **No aerosols are permitted.**

Students who are unable to participate for medical reasons **must** bring their kit and trainers and participate in the lesson by adopting a non-active role such as coach or assessor. Students who forget their PE kit will be sanctioned but given spare kit to wear during their PE lesson. Students are advised to wash their PE kit every week.

## **Changing Room Procedure**

- It is student's responsibility to remove jewellery, if worn, and watches in the interest of safety before being asked to do so.

- Students should not bring valuables to the changing room but store them safely in their locker.
- If a student has failed to follow the guidelines above, the school cannot be held responsible for any loss. Personal items are the student's responsibility.

### **Sixth Form Dress Code**

Sixth Formers are role models for the entire school and as such, it is important that they dress smartly and appropriately. This means that members of the Sixth Form must maintain consistently high personal standards of dress and smartness of appearance.

<b>Coats:</b>	Smart weatherproof jacket or coat. <b>Outdoor clothing should not be worn in corridors or classrooms.</b> Outdoor coats, scarves and gloves should only be worn when heading outside.
<b>Tops:</b>	Tops should be smart casual without offensive statements/slogans. Hoods should not be worn up indoors. Students who persistently wear their hood up indoors will have their hoodie/jackets confiscated.
<b>Trousers:</b>	Smart casual.
<b>Jeans:</b>	Smart, without rips or holes.
<b>Dresses/Skirts:</b>	Should be at least knee length.
<b>Shorts:</b>	Should be at least knee length.
<b>Lanyards:</b>	Must be worn at all times for safeguarding reasons.
<b>Shoes:</b>	Sensible walking shoes for all weathers. Flip flops are not permitted.
<b>Badges:</b>	School issued badges only.
<b>Phones:</b>	Should only be seen and used in the Sixth Form block.