



Provider Access Policy

GB Committee Responsible:

Curriculum and Achievement

Reviewed by:

Juana Ortega

Review Date:

January 2026

Approved by Committee:

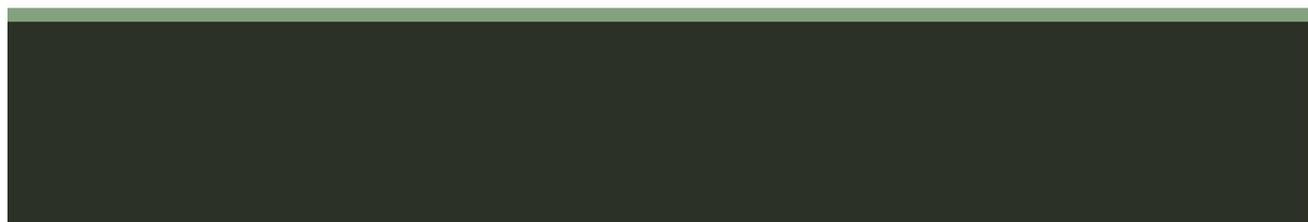
20th January 2026

Ratified by LC:

24th February 2026

Next Review Date:

January 2027



Provider Access Policy

Introduction

Bentley Wood High School fully supports the statutory requirement for students to have direct access to other providers of higher and further education training, technical training and apprenticeships to support students in their next steps of their education. The school will comply with the legal requirement as per **Provider Access Legislation** to put on at least six encounters with providers of approved technical education qualifications or apprenticeships. This will be done in a number of events, as shown in the programme in appendix 1, including assemblies and Active Tutoring activities during National Apprenticeship Week and National Careers Week, in addition to providers attending careers events at school as a live or virtual encounter. Bentley Wood High School will never restrict access to a provider to a limited group of students.

The **Education (Careers Guidance in Schools) Act 2022** and the relevant sections of the **Skills and Post-16 Education Act 2022** are supported by the most recent version of the statutory guidance, *Careers guidance and access for education and training providers*, updated in May 2025, which provides detailed requirements and came into effect in September 2025.

Key Legislative and Statutory Requirements (England)

The main legislative framework and accompanying statutory guidance place several duties on state-funded secondary schools (including academies and alternative provision academies) in England.

- **Duty to provide careers guidance:** Schools must secure access to independent and impartial careers guidance for all pupils from Year 7 to Year 13 (ages 11-18).
- **Impartiality and student best interests:** The guidance provided must be impartial, avoid bias towards any particular education or work option, and promote the best interests of the pupils receiving it.
- **Provider Access Legislation (the 'Baker Clause'):** The Skills and Post-16 Education Act 2022 strengthens this requirement, mandating that schools provide at least **six meaningful encounters** with a range of providers of approved technical education and apprenticeships for all pupils in Years 8-13.

Student entitlement

All students in years 8-13 are entitled to six encounters with a provider of a technical education or apprenticeships. These six encounters should be timed to inform post 14, post 16 and post 18 options and progression to the next stage of education or training.

As a minimum Bentley Wood High School will offer the follow provider access opportunities within the school day:

- Two encounters from different providers for students during the ‘first key phase (Year 8 or 9) that are mandatory for all students to attend.
- Two encounters from different providers for students during the ‘second key phase’ (year 10 or 11) that are mandatory for all students to attend.
- Two encounters from different providers for students during the ‘third key phase’ (Year 12 or 13) that are mandatory for the school to put on but are options for students to attend.

As a minimum, providers should provide:

- Information about the provider and the approved technical education qualifications or apprenticeships that the provider offers
- Information about the careers to which those technical education qualifications or apprenticeships might lead
- A description of what learning or training with the provider is like

Responses to questions from the pupils about the provider or approved technical education qualifications and apprenticeship

Management of provider access requests

A provider wishing to request access should contact Mrs Juana Ortega Assistant Headteacher and Careers Leader, Telephone: 020 8954 3625; Email:

JOrtega@bentleywood.harrow.sch.uk

Explanation of how Bentley Wood will ensure provider access and student entitlement

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers, please see the appendix for an overview. Bentley Wood High School uses Microsoft Teams and can facilitate virtual encounters where appropriate. These events provide speakers from academic, apprenticeship, T Level or other approved technical education qualification backgrounds access.

Our Child Protection and Safeguarding Policy set out the school’s approach to allowing providers into school to speak to our students.

What are the rules for granting and refusing access requests

Our senior leadership team discuss all access requests on an individual basis, reflecting on the guest speaker’s links with the curriculum, careers guidance and/or pastoral impact (such as developing resilience). The school will not show any bias towards access to speakers promoting different academic routes, be that academic or technical. During this discussion, we will seek references from other schools and investigate any possible links to extremist views that may put our students at risk. We will research any charitable/other group online to check their credentials. Our senior leadership team will be in contact as soon as possible to make prospective guest speakers aware if they are able to visit our school. If a guest speaker is invited to the school then they will be accompanied by a member of staff at all time to maintain high standards of safeguarding.

Premises and facilities

Bentley Wood High School will work closely with prospective guest speakers to provide them with the resources they need to make their visit successful.

Providers are welcome to leave a copy of their prospectus or other relevant course literature within the Careers Library, managed by the Careers Adviser and the School Librarian. The Careers Library is available to all students at lunch, break times and after school.

Complaints

Providers should see the Bentley Wood High School's complaints procedure if they wish to raise a complaint. Alternatively, complaints can be directed to Ms Naseema Akbar (Headteacher).

Equality and Diversity

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Bentley Wood High School is committed to encouraging all students to make decisions about their future based on impartial information.

This Policy should be read in conjunction with:

- Careers Guidance Policy
- Safeguarding and Child Protection Policy
- Curriculum Policy
- Complaints procedure
- Careers Information on school website

Appendix 1- Bentley Wood Careers Programme

	Autumn	Spring	Summer
Year 7	<p>Year 7 Information Evening</p> <p>Careers Fair</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Drop-in sessions at lunchtime with Career Adviser or referrals by HoY or SENCO.</p> <p>Parents Evening Talk</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p> <p>New Year 7s Transition Interviews</p>
Year 8	<p>Careers Fair</p>	<p>Year 8 Careers Awareness Morning</p>	<p>Drop-in sessions at lunchtime with Career</p>

	<p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Parents Evening Talk</p> <p>Options Evening</p> <p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Adviser or referrals by HoY or SENCO.</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>
Year 9	<p>Careers Fair</p> <p>Parents Evening Talk</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>First Give - Social Action Programme</p> <p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Drop-in sessions at lunchtime with Career Adviser or referrals by HoY or SENCO.</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>
Year 10	<p>Careers Fair</p> <p>Parents Evening Talk</p>	<p>Interview & CV Skills Workshop</p>	<p>Work Experience</p> <p>Drop-in sessions at lunchtime with Career</p>

	<p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog, & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Adviser or referrals by HoY or SENCO.</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>
Year 11	<p>Year 11 Information Evening</p> <p>Careers Fair</p> <p>Individual careers guidance meeting with trained careers Adviser</p> <p>6th Form Open Evening Event</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p>	<p>Parents Evening Talk</p> <p>Individual careers guidance meeting with trained careers Adviser</p> <p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p>	<p>Drop-in sessions at lunchtime with Career Adviser or referrals by HoY or SENCO.</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p> <p>Exam Results/Destinations</p>
Year 12	<p>Year 12 Information Evening</p> <p>Careers Fair</p>	<p>Individual careers guidance meeting with trained careers Adviser</p> <p>National Apprenticeships Week National Careers Week</p>	<p>Individual careers guidance meeting with trained careers Adviser</p> <p>Parents Evening Talk</p>

	<p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Work Experience</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>
Year 13	<p>Careers Fair</p> <p>UCAS applications</p> <p>Drop-in sessions with Career Adviser or referrals</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>Parents Evening Talk</p> <p>UCAS applications</p> <p>National Apprenticeships Week National Careers Week</p> <p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p>	<p>CEIAG in the PSHE Programme</p> <p>Unifrog & Careers Library</p> <p>Careers Education in the Curriculum</p> <p>Exam Results/Destinations</p>

Appendix 2 – List of providers that have previously been invited to the school

Please contact the school office for the most up to date list.

Appendix 3 – Destination information

Please see Bentley Wood High School’s destinations data that is publicly available:

[Bentley Wood High School - Compare school and college performance data in England - GOV.UK](#)

[Student destinations after 16 to 18 \(2023 leavers\) - Bentley Wood High School - Compare school and college performance data in England - GOV.UK](#)